

# *Miss Oak Leaf Festival & Bridge Day Pageant*

Jessica Poticher Director  
140 Crow Hollow Rd.  
Danese, WV 25831

Dear Contestant,

Thank you for entering this year's Oak Leaf Festival/Bridge Day Pageant. We are pleased that you have decided to spend the day with us and possibly reign over one of our festivals. We have an exciting pageant planned this year, as well as great entertainment and prizes.

Information for the pageant is attached. There are a few forms that you will need to return to me at the pageant and before, as well as a schedule for the day. You will need to make sure to sign the correct contract for your division - Miss/Teen, Ms, or Mrs. Please turn ALL forms in at registration.

The Oak Leaf Festival runs from August 27th - September 1st in Oak Hill and Bridge Day events are October 18<sup>th</sup> & 19<sup>th</sup>. Since many contestants are in school we are flexible with weekday appearances, but weekend appearances by the winners during their festival are mandatory. All titleholders must participate in the Oak Leaf Grand Parade on Saturday, August 31st.

Remember that you will need a nice interview outfit, fun fashion/sense of style outfit, and evening gown for competition, as well as shoes, jewelry, makeup, and other accessories. It is also a good idea to bring an extension cord and extra mirror, just in case!

I look forward to spending August 19<sup>th</sup> with all of you. If you have any questions about the pageant or festivals, please feel free to call me at 304-228-3143 or email me at oakleafbridgedaypageant@gmail.com. Thanks again for entering the Oak Leaf Festival & Bridge Day Pageant. We cannot wait to meet you all! Please make sure to review all the forms below. If you have any questions regarding the business ad sells or any other paperwork please let me know.

Sincerely,

*Jessica Poticher*

Jessica Poticher  
Pageant Director  
Oak Leaf Festival & Bridge Day Pageant

# Oak Leaf Festival / Bridge Day Pageant

## Contestant Schedule

Saturday, August 24, 2024 (Tentative)

12:00 PM	Registration
1:00PM -1:30 PM	Rehearsal
2:00PM	Interviews/Rehearsal if Needed
3:40 PM	Be Ready To Go Onstage
4:00 PM	Pageant Time!!

All CDC requirements will be followed during this event.

**The Queens must stay a few minutes after the pageant for photos and contract signing!**

Family and friends must stay off of the stage until after official and media photos are completed.

Parents, friends, or others are not allowed to stay in the auditorium during rehearsals.

All contestants may participate in the parade (if they would like to) on Saturday, August 31, 2024. Please have transportation available for the parade as all contestants will not fit on the float.

**ALL QUEENS FOR BOTH FESTIVALS ARE EXPECTED TO PARTICIPATE IN THE OAK LEAF PARADE.  
FAILURE TO DO SO WILL RESULT IN LOSS OF TITLE AND/OR SCHOLARSHIP MONEY!**

Oak Leaf Festival Grand Parade Line-Up at Highlawn Memorial Park,  
1435 East Main Street, Oak Hill WV

# Oak Leaf Festival / Bridge Day Pageant

\*\*\*\*\*IMPORTANT INFORMATION\*\*\*\*\*

There are 4 categories for Miss, Ms and Mrs. Contestants and 3 categories for Teen Contestants that will be judged by a panel of judges to determine the titleholders.

**Sense of Style Competition** - This category requires a nice outfit that represents the contestant's sense of style. Many contestants choose to wear a cocktail dress. It should fit well, look nice, be tasteful, and eye-catching. This portion is judged on stage during the pageant.

**Evening Gown Competition** - We strongly suggest a floor length gown that complements you and that you feel comfortable wearing, but anything formal that looks good on you would be fine.

**Private Judges Interview** - Contestants will be interviewed by the judges prior to the start of the pageant. Contestants should wear a suit or nice dress for the interview.

**On-Stage Interview** - Miss, Ms Mrs. contestants only will do an interview consisting of a question(s). Evening gowns will be worn for the on-stage interview.

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**Miss Congeniality** - This segment does not determine any of the titles. The contestants vote on this award themselves.

**Miss Photogenic** - This segment does not determine any of the titles. Photos will be judged by an outside panel of judges/photographers for this award.

**Crowd Favorite Award** - This segment does not determine any of the titles. This award goes to the contestant that receives the most crowd votes (\$1.00 per vote) at the door.

# Oak Leaf Festival / Bridge Day Pageant

## PAPERWORK CHECKLIST

- 1 - Photo for Photogenic judging, etc.
- Entry Form & Fee (\$125.00) - Due August 20th
- Release of Liability Form - Signed
- Contestant's Contract - Signed
- Program Advertisements - Due to me by August 20th  
(Cash award for contestant who sells the most over \$150)

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All paperwork should be submitted to:  
Jessica Poticher, Director  
Oak Leaf Festival / Bridge Day Pageant  
140 Crow Hollow Rd.  
Danese, WV 25831

Or emailed to [oakleafbridgedaypageant@gmail.com](mailto:oakleafbridgedaypageant@gmail.com)

If you have questions about anything, please contact me at 304-228-3143 (cell). You can also email me at [oakleafbridgedaypageant@gmail.com](mailto:oakleafbridgedaypageant@gmail.com).

# Oak Leaf Festival / Bridge Day Pageant

## Release of Liability

I will be voluntarily participating in the Oak Leaf Festival / Bridge Day Pageant competition on the premises of Oak Hill High School. I understand that there is a required entry fee. I am of good health and have no known illnesses that prevent me from participating.

In consideration of my participation in any portion of pageant activities, I hereby waive, release and discharge any and all claims for damages for death, personal injury, or property damage which I may have or which may hereafter accrue to me, as a result of my said participation in these activities. This release is intended to discharge, in advance, the Oak Leaf Festival and all representatives of the Oak Leaf Festival, Bridge Day and all representatives of Bridge Day, Oak Hill High School from and against any and all liability arising out of or connected in any way with my participation in this event.

It is further understood and agreed that this waiver, release, and assumption of risk is binding on my heirs and assigns.

Name (Print) \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Parent/Guardian Name (if under 18) \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Name of Witness \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

# *Oak Leaf Festival / Bridge Day Pageant 2024*

## Miss & Teen Contestant Contract

- 1) I have never been married, had a marriage annulled, and I am not currently married.
- 2) I have never borne a child, been pregnant, and I am not with child.
- 3) I am a citizen of West Virginia.
- 4) I am 16-21 years of age (Queen division), 13-16 years of age (teen division), or 11-12 years of age (preteen division). I understand that if I am in the queen division and I turn 22 years of age before 1/1/2025, I will not qualify for the WV AFF pageant and an alternate will substitute for me as the Oak Leaf Festival or Bridge Day representative.
- 5) I am of good moral character.
- 6) I have never been convicted of any crime and do not have any criminal charge pending against me.
- 7) I have never performed any act or engaged in any activity that is or could be characterized as dishonest, immoral, immodest, indecent, or in bad taste.
- 8) I am in reasonably good health and can to the best of my knowledge fully participate in all pageant activities. I have or will notify the pageant director of any major medical conditions.
- 9) If chosen as a queen or teen queen, I hereby contract and agree to participate in events contingent with the Oak Leaf Festival or if Bridge Day teen / queen with Bridge Day events. I also agree to make appearances at city, county, and state events when needed throughout the year, including but not limited to the Oak Leaf Festival, Oak Hill Christmas parade and Christmas Events, Oak Leaf Festival Christmas Bazaar, Bridge Day, and other local events as necessary. Additionally, each festival has the right to contact you for other appearances and will give you enough notice to be able to attend.
- 10) Each titleholder's reign will be until the date of the Oak Leaf Festival/Bridge Day Pageant in 2025. Contestants may compete in pageants for other pageant systems (i.e. America, USA, United States, etc.), but they cannot hold another fair or festival title until after the WV Association of Fairs & Festivals pageant in January 2025. They will still represent the festival until the 2025 Oak Leaf Festival and Bridge Day pageant as well.
- 11) **Scholarship money will be awarded upon the Queen titleholders completing their reign or if a high school student, upon beginning higher education.** There is a form in your award package that should be filled out to receive scholarship money and an invoice or receipt must be attached. It can be a reimbursement to you or paid directly to your school.
- 12) **Queens are to dress appropriately at all festival events.** No short shorts or dresses, no midriff tops or tube tops, etc. Please contact me if you have questions about the dress code.
- 13) Slander from the reigning title holder or a title holder's guardian about the Oak Leaf Festival, Bridge Day, or the Director will result in the Queen being stripped of her title, scholarships and awards. At that moment the Queen's entire prize package, crown and sash is to be returned immediately to the Director.
- 14) This contract is subject to be changed by the festival and Director. If so you will be notified at that time and issued a new contract.
- 15) Your prize package will be awarded at the festival or at a time given by the director, although since most is donated it might be a few weeks before everything is in depending on the business that has donated some items. The new queens are to send thank you cards to the sponsors after the pageant is over.

I understand that if selected as a scholarship winner, failure to participate in my festival (Oak Leaf or Bridge Day) or related events, as well as fulfilling any other duties throughout the year including crowning the new queen in 2025, may disqualify me from receiving the scholarship (Queen titleholders) at the end of my term or upon beginning higher education. The festival committee (Oak Leaf or Bridge Day) will let you know well in advance of any events that you are needed to represent us at.

Contestant

Name (print) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent /Guardian

Name (print) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

*Miss Oak Leaf Festival & Bridge Day Pageant*

Jessica Poticher Director  
140 Crow Hollow Rd.  
Danese, WV 25831

# *Oak Leaf Festival / Bridge Day Pageant 2024*

## **Mrs. Contestant Contract**

- 1) I am married and living with my husband (unless spouse is deployed with the military).
- 2) I am a citizen of West Virginia.
- 3) I am over the age of 21 years
- 4) I am of good moral character.
- 5) I have never been convicted of any crime and do not have any criminal charge pending against me.
- 6) I have never performed any act or engaged in any activity that is or could be characterized as dishonest, immoral, immodest, indecent, or in bad taste.
- 7) I am in reasonably good health and can to the best of my knowledge fully participate in all pageant activities. I have or will notify the pageant director of any major medical conditions.
- 8) If chosen as a Mrs. titleholder I hereby contract and agree to participate in events contingent with the Oak Leaf Festival or if Bridge Day with Bridge Day events. I also agree to make appearances at city, county, and state events when needed throughout the year, including but not limited to the Oak Leaf Festival, Oak Hill Christmas parade and Christmas Events, Oak Leaf Festival Christmas Bazaar, Bridge Day, and other local events as necessary. Additionally, each festival has the right to contact you for other appearances and will give you enough notice to be able to attend. The festival committee (Oak Leaf or Bridge Day) will let you know well in advance of any events that you are needed to represent us at.
- 9) Each titleholder's reign will be until the date of the Oak Leaf Festival/Bridge Day Pageant in 2025 Contestants may compete in pageants for other pageant systems, but no other fairs or festivals for the 2025 year (i.e. International, America, United States, etc. are acceptable).
- 10) **Queens are to dress appropriately at all festival events.** No short shorts or short dresses, no midriff tops or tube tops, etc. Please contact me if you have questions about the dress code.
- 11) Slander from the reigning title holder or a title holder's guardian or spouse about the Oak Leaf Festival, Bridge Day, or the Director will result in the Queen being stripped of her title, scholarships and awards. At that moment the Queen's entire prize package, crown and sash is to be returned immediately to the Director.
- 12) This contract is subject to be changed by the festival and Director. If so you will be notified at that time and issued a new contract.
- 13) )Your prize package will be awarded at your festival or other time designated by the director, although since most is donated it might be a few weeks before everything is in depending on the business that has donated some items.

**Contestant Name (Print)** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**SpouseName (Print)** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_





# *Oak Leaf Festival / Bridge Day Pageant 2024*

## Ms. Contestant Contract

- 1) I am a citizen of West Virginia.
- 2) I am over the age of 22 or I will turn 22 before 1/1/2025.
- 3) I am of good moral character.
- 4) I have never been convicted of any crime and do not have any criminal charge pending against me.
- 5) I have never performed any act or engaged in any activity that is or could be characterized as dishonest, immoral, immodest, indecent, or in bad taste.
- 6) I am in reasonably good health and can to the best of my knowledge fully participate in all pageant activities. I have or will notify the pageant director of any major medical conditions.
- 7) If chosen as a Ms. titleholder, I hereby contract and agree to participate in events contingent with the Oak Leaf Festival during the period of August 27-September, 1, 2025 or if Bridge Day with Bridge Day events during the 3rd weekend of October. I also agree to make appearances at city, county, and state events when needed throughout the year, including but not limited to the Oak Leaf Festival, Oak Hill Christmas parade and Christmas Events, Oak Leaf Festival Christmas Bazaar, Bridge Day, and other local events as necessary. Additionally, each festival has the right to contact you for other appearances and will give you enough notice to be able to attend.
- 8) Each titleholder's reign will be until the date of the Oak Leaf Festival/Bridge Day Pageant in 2025. Contestants may compete in pageants for other pageant systems (i.e. America, USA, United States, etc.).
- 9) **Queens are to dress appropriately at all festival events.** No short shorts or short dresses, no midriff tops or tube tops, etc. Please contact me if you have questions about the dress code.
- 10) Slander from the reigning title holder or a title holder's guardian or spouse about the Oak Leaf Festival, Bridge Day, or the Director will result in the Queen being stripped of her title, scholarships and awards. At that moment the Queen's entire prize package, crown and sash is to be returned immediately to the Director
- 11) This contract is subject to be changed by the festival and Director. If so you will be notified at that time and issued a new contract.
- 12) Your prize package will be awarded at your festival or other time designated by the director, although since most is donated it might be a few weeks before everything is in depending on the business that has donated some items.
- 13) I am not married or will be married as of January 2025

Contestant Name (print) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Witness Name (print) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

## *Oak Leaf Festival / Bridge Day Pageant*

Dear Parents and Contestants,

The Oak Leaf Festival Pageant committee is asking that all pageant participants help with our pageant fundraiser. We currently receive most of the scholarship funds needed for the year in donations from local business and civic groups, and we will have additional funding from our children's pageant fundraiser. The pageant committee is asking that all contestants sell \$150.00 in advertising or good luck messages for the program to help raise enough money for additional scholarships in both the Teen and Miss division. You can use any of the following combination of ad sizes and prices to reach your goal:

**Diamond Executive Level – \$500 *ONLY TWO AVAILABLE***

**SCHOLARSHIP SPONSOR Two \$500 scholarships will be publicly awarded to our Miss Queen Titleholders. The name of YOUR business will be publicly announced and associated with the scholarship you choose to fund.**

**Gold Level – \$150 Ad placement in your business's name full logo and contact information.**

**Silver Level - \$50 Full page Ad placement in your business's name.**

The program book will also consist of business ads and personal messages to contestants wishing them well as priced below:

Business Card Size	\$15.00
¼ Page	\$20.00
½ Page	\$25.00
Full Page	\$50.00

It would also be greatly appreciated if you can sell more than your goal. As an incentive, we will be giving a cash prize to the contestant who sells the most ads in excess of \$150.00.

There are some forms included with this letter to sell the ads. If you need more copies please let me know as soon as possible. Checks are to be made payable to the Oak Leaf Festival - Education Fund. ALL ADS AND MONEY ARE TO BE IN MY HANDS BY NO LATER THAN AUGUST 20, 2024. If you can get them to me sooner, it would be greatly appreciated as I have to do all of the ad copy myself to keep costs down, and I have limited time to do this.

We appreciate your help in making more scholarships available to the young women of our state. If you have any questions please call 304-228-3143.

Thank you for your help!  
Sincerely,

Jessica Poticher  
Pageant Director